

**City of Takoma Park Public Works Department  
31 Oswego Avenue, Silver Spring, MD 20910  
301-891-7633**

**APPLICATION FOR TEMPORARY PLACEMENT OF OBSTRUCTION IN  
CITY RIGHT-OF-WAY**

**PERMIT FEE: \$25**

**Proposed location address for obstruction:** \_\_\_\_\_

**Type and dimensions of obstruction:** \_\_\_\_\_

**Name of Property Owner:** \_\_\_\_\_

**Address of Property Owner:** \_\_\_\_\_

\_\_\_\_\_

**Daytime Phone Number:** \_\_\_\_\_

**Contractor Name (if applicable):** \_\_\_\_\_

**Dates of proposed obstruction placement:** From \_\_\_\_\_ To \_\_\_\_\_

**Is a driveway/parking area available at location address?**    ☐ Yes    ☐ No

**PLEASE PROVIDE A DIAGRAM OF THE PROPERTY AND THE PROPOSED LOCATION OF OBSTRUCTION IN THE SPACE BELOW, OR ON REVERSE SIDE. PROVIDE MEASUREMENT OF LOT FRONTAGE AND DISTANCE BETWEEN OBSTRUCTION AND RIGHT OR LEFT PROPERTY LINE.**

**\*\*\*Traffic warning devices must be placed around the obstruction\*\*\***

**An inspection will be conducted within 10 working days after receipt of application. Please mark the proposed location with stakes or flags. If the location is considered to present a public hazard, the application will be denied. Upon decision by the Public Works Department, applicant will be notified by phone.**

\_\_\_\_\_  
**City use only:**

**Application Approved:** \_\_\_\_\_ **Denied:** \_\_\_\_\_ **Reason for Denial:** \_\_\_\_\_

\_\_\_\_\_

**Director's/Representatives Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_